

## Ohio Digitization Interest Group 3rd Qtr meeting notes

- Tuesday, July 29, 2008, 11:15 AM-1 PM
- Program: Quality Shareable Metadata.
- Speaker: Melanie Schlosser, Metadata Librarian, the Scholarly Resources Integration Department (<http://library.osu.edu/sites/techservices/srihome.php>), The Ohio State University.
- Host: Melanie Schlosser
- Lunch: Brown bag
- Site: Ackerman Library, Second floor, Rm 5826, The Ohio State University Libraries, Columbus

Institutions represented included Case Western, Columbus Public, NicoletteCinmagraphics, OCLC, OhioLINK, Ohio Historical Society, Ohio State, Ohio U, Ohio Wesleyan, PALINET, State Library, U of Akron, U of Cincinnati, U of Dayton, U of Toledo, Worthington Public, Wright State, also Kent State Library School students.

About 27 were present for the speaker, and about 16 attended the lunch/networking meeting that followed.

The presentation slides can be downloaded from OSU's Knowledge Bank in PDF (<http://hdl.handle.net/1811/33917>), so I will not reproduce here.

### \* Lunch meeting

Most of the lunch meeting focused on project management and workflow issues. We discussed what different shops were doing and who could present on these issues. We decided to try for the next meeting something like an unconference panel where a handful of volunteers share short bits of information that the rest of us can use to begin the discussion. We are looking for about 5 people to volunteer to share lessons learned or tips.

### \* Issues/Ideas to be discussed

- knowledge transfer
- communication
- documentation, what should be documented, how to do it (can be full time job)
- work flow
- project management
- working with students, interns, etc.
- redundancy
- not what are the issues, but how they were solved in that instance
- how to break into smaller pieces
- problem solving
- How to? Documentation, Google docs, shared network folders, work collaboratively, IM, in person, Basecamp, Sharepoint, Projectload.com, etc.

### \* Upcoming meetings

After much discussion on project management and workflow issues, we decided to bump Worthington Public's presentation back and have a discussion meeting (unconference) sharing project management tips and lessons learned.

SLO volunteered to host the next meeting.

Sue will ask Kara if she can split Worthington Public's presentation into part 1 (Drupal) and 2 (usability), and shoot for the late winter and spring meetings.

\* Updates

We went around the table and folks updated us on news from their institutions/projects.

Columbus Metro: Ohio Artists Registry going to CONTENTdm, postcards (11,000), into 2009, Columbus Memory project.

NicoletteCinemagraphics: Job seeking.

OhioLINK: Working on IR using Dspace = DRC.

OHS: National Digital Newspaper Project award to digitize public domain Ohio newspapers. Entering finding aids into OhioLINK's EAD Repository.

OSU: Morag has been working with PastPerfect and the OhioLINK EAD repository. OUS has 11 special collections--working to herd them in strategic directions.

OSU: Maureen: OSU has been collaborating with the U of Rochester on eXtensible Catalog (XC) project. OSU helped with work practice study, user research part (video/audio, analyze transcripts).

OSU: Lori has many many projects. Project to capture human expertise on campus, now mandated; Drupal for student user community; moving to Media Manager for Groups to store digital files; open educational resources project beginning (accessible to public); utilizing cloud apps--YouTube, Twitter, Facebook, Google map mashups; and workflow for copyright.

OU: New workflows, including cataloging assistance from tech services dept.

PALINET: Sloan Foundation has awarded a million dollar grant for mass digitization to PALINET. Primarily text based, books, and PD. The Internet Archives will be doing the digitization.

SLO: Working with OCLC to migrate to hosted CONTENTdm for digital archive. Partnering with OHS in CONTENTdm license for something like Ohio Memory. Will be looking for small libraries and small historical societies to participate.

UD: Getting ready to launch CONTENTdm, beginning w/ international creche collection, university photos, and as inventory control. Also working with DRC.

Worthington Public: production in-house which had been on hold, documentation being written, will be ramping up.

Wright State: IR (using OhioLINK's DRC) is ready to implement.

\* Announcements

Several national and regional conferences occurring in Ohio and Columbus--October will be busy.

OhioLINK's EAD Repository is up and running--please add finding aids.

notes by Janet Carleton

As always info on meetings both past and future can be found at <http://www.ohiodig.org/meetings.html>.

thanks! janet

Janet Carleton

OhioDIG Coordinator || <http://www.ohiodig.org/>

OhioDIG, the Ohio digitization interest group for archivists, librarians, and allied professionals, meets quarterly in the central Ohio area for presentations and networking.