

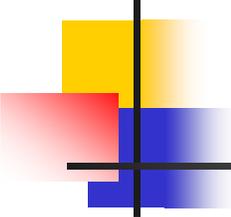
The Long and Winding Migration:

Five Lessons Learned at the Ohio Historical Society

Keith Manecke
Manager, Cataloging and Registrar's Office
Ohio Historical Society



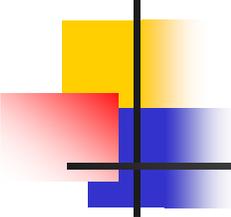
OHIO HISTORICAL SOCIETY



The Situation: 1998 - 2012

- Single integrated library system: Horizon from SirsiDynix
- Library, archives and museum records in MARC format
- Very limited referral and accessioning functionality
- Very limited image capability





New System July 2012: Cuadra STAR

- STAR system from Cuadra Associates, part of Lucidea Group
- Single system with separate modules for library, archives, museum
- Referral and accessioning functionality for archives and museums
- Image capability for museum and archives collections



1. **Booklet.**

Date: 2003

Provenance: The Ohio Bicentennial Commission donated this booklet in 2005.

Location	Shelving	Call#	Status
OHS Museum	Historical Communication Artifacts	H 92241	Ask at desk

2. **Quilt.**

Date: 2003

Provenance: Sew What friendship group created this quilt to be used at the Grant Birthplace State Memorial. Brad Long received the quilt for the Ohio Historical Society at the Ohio Bicentennial celebrations at Point Pleasant, Ohio, on May 18, 2003.

Location	Shelving	Call#	Status
OHS Sites	Grant Birthplace Historical Artifacts	H 68670	Ask at desk

3. **Quilt.**

Date: 2003

Location	Shelving	Call#	Status
OHS Sites	Grant Birthplace Historical Artifacts	H 68669	Ask at desk

4. **Quilt : Friendly Neighbors Club Quilt.**

Date: 1936

Location	Shelving	Call#	Status
OHS Museum	Historical Furnishings	H 87696	Ask at desk

5. **Quilt : Wall Hanging.**

Date: 2003

Location	Shelving	Call#	Status
OHS Museum	Historical Communication Artifacts	H 87600	Ask at desk

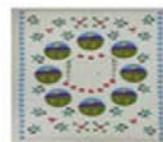
Displaying items 1 - 7 of 7

[1]

Select: All, None

View Selected

- Quilt. Borkowski, Mary, 1916-. ([maker]) 1962, H 6565.



multiple files available
[Full Record](#)

- Hanging. Ide, Lois K. 1920-. (maker) 1993, H 86240.



multiple files available
[Full Record](#)

- Quilt. Patty, Betty K. (maker) 2003, H 87600.



multiple files available
[Full Record](#)

- Quilt. Goodrich, Irene Phyllis Surratt, 1927-. (maker); Wilhoit, Alice. (designer) 2001 - 2002, H 92568.

[Full Record](#)

- Quilt. 1999, H 93624.

[Full Record](#)

- Pin, Lapel. 2003, H 96328.

[Full Record](#)

- T-Shirt. Jerzees Activewear. (manufacturer) 2003, H 96330.

[Full Record](#)

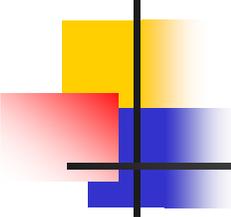
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 Print/save

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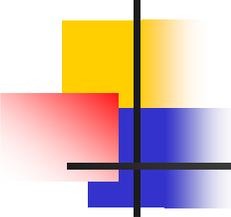
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Five Lessons Learned

- Do thorough benchmarking
- Start talking to people early to get buy in
- Wish we had more consistent procedures
- Think about opportunities
- It's taking longer than I thought it would

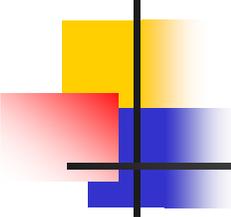




Lesson #1: Thorough Benchmarking

- What are others institutions doing?
- Get many product demos
- Talk to colleagues at other institutions
- Time spent at this stage was extremely valuable

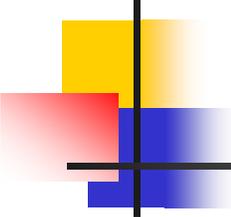




Lesson #2: Get Buy-In Early

- Talk to staff/stakeholders early and often
- What do they want?
- What can a new system actually give them?
- Be as honest as possible
- You can't please everyone, but time heals all wounds

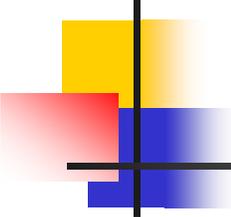




Lesson #3: Procedures Pay Off

- Consistently followed procedures and workflows reap benefits when migrating
- Data formatted inconsistently takes more time to manage
- Lack of existing procedures means looking backwards rather than forwards

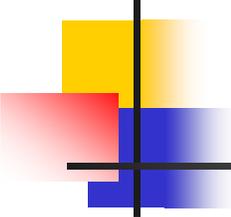




Lesson #4: Look for Opportunities

- Is there anything you can do with your content or data while it's moving?
- Improving controlled terms, especially museum collections
- Materials, techniques:
 - cast iron; iron, cast; cotton; cotton (textile)
- Location codes:
 - AD0206: Adena, Floor 02, Room 06
 - AS118 Shelf08 Box45: Armstrong, Room 118, Shelf 08, Box 45

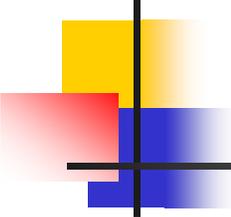




Lesson #5: Migrations Take Time

- Especially true if your migration project has many elements
- Allow plenty of time for testing and trouble-shooting
- Sometimes we needed to understand what happened in Step 1 before moving to Step 2





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Questions?



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