
Ohio Historical Records Advisory Board grant

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Regrants program

- Annual grant opportunity, deadline **March 31, 2021**
- Records preservation & digitization projects
 - Projects need to be completed in about 8 months
 - Grants range from **\$500 - \$5,000**
 - Preference given to smaller collections
 - 500 cubic feet or less
 - There must be a minimum one-to-one (\$1 for \$1) match of grant funds requested
 - The match may be met through cash and/or in-kind contributions (staff time)
 - Collections must be open and available, without charge, to the public on a regularly scheduled basis

<https://ohrab.org/grants/regrant/>

Types of projects

- **Assessment and Strategic Planning:** Hiring consultants to identify needs and priorities for improving the organization, description, preservation and access to collections.
- **Access, Arrangement and Description:** Identifying, organizing, and improving access to historical records.
- **Preservation:** Purchasing archival file folders, archival boxes, dehumidifiers, humidifiers, hygrothermographs, or HEPA vacuum cleaners.
- **Digitization:** Adding collections to online catalog, developing digital archives, or creating an online database.

Websites designed to support access to researchers (e.g., online catalogs, finding aids, and digitized collections, rather than curated web exhibits) will receive preference in funding.

Eligible expenses

- **Supplies:** Supplies such as acid-free boxes and folders, photo sleeves, etc. More specifics on eligible supplies in grant packet
 - **Contracted services:** Micrographics, photo reproduction or similar professional services.
 - **Equipment:** Costs to purchase technical equipment (microfilming equipment, computers, electronic peripherals, etc.) or shelving essential for the project are eligible costs. Applicants must demonstrate that equipment purchased with grant funds will serve a continuing need beyond the grant period and project
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Ineligible projects/costs

Rules from NHPRC dictate grant funds cannot be used to fund:

- Recording oral history interviews (not related to Native Americans)
 - Can be used to arrange, describe, catalog, transcribe, preserve, and/or digitize oral history interviews
 - Existing staff salaries and operating costs, including indirect costs, such as rent, telephone, or other normal operating expenses
 - But can use staff time in cost match
 - Institutions employing members of the OHRAB (paid staff or board member) are ineligible for grants through this program
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Review and selection process

OHRAB committee will review applications, and will take into consideration:

- Does the project identify, preserve and make accessible records significant to Ohio's history?
 - Does the project utilize sound archival practices?
 - Will the project improve online access to the records?
 - Will the results of the project be sustained and will the project lead to further archival initiatives?
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Recent grants



Cleveland Police Historical Society,
Historic Cleveland Police Photographs
Digitization Project

- Funded the purchase of a scanner
- In-house staff time used for cost share

Bullet riddled car at Cleveland crime scene, 1932

<https://clevelandmemory.contentdm.oclc.org/digital/collection/cphs/id/58/rec/2>



Rodman Public Library, Alliance, OH

Digitizing Alliance's Newspaper for Online Access

- Funded outsourcing the microfilm digitization
- Existing staff time for cost share

The Alliance review and leader. (Alliance, Ohio), 1916-05-05

<https://ohiomemory.org/digital/collection/p16007coll36/id/1520/rec/1>

Sisters of Charity of Cincinnati, Mount Saint Joseph, OH

Digitizing the Microfilm Archive of the Sisters of Charity of Cincinnati

- Outsourced digitization
- Existing staff time cost share

Handwritten register book page for Sisters of Charity of Cincinnati, 1852-1901. The page lists names, ages, and dates of entry into the community. The text is written in cursive and includes a large handwritten note at the top: "Entered at Communityburg".

NAME	Age	ENTERED			REC'D HABIT			RELIGIOUS NAME	PARENT
		Year	Month	Day	Year	Month	Day		
1 Margaret George	1852	Entered at Communityburg			1812-2-2			Sister Marguerite Cecilia	
2 Terwa Dillmeyer	1852	1825-2-23						Sister Mary Sophia	
3 Mary O'Connell	1852	1835-6-24						Sister Anthony	
4 Mary Ann Harvey	1852	1835-4-20						Sister Josephine	Sam
5 Elizabeth Mattingly	1852	1844-8-15						Sister Regina	
6 Ann Mc Caffrey	1852	1850-1-2						Sister Antonia	
[ANSELIA] Mc Kay	1852							Sister Angela	

Sisters of Charity of Cincinnati
Register Book, 1852-1901

<https://ohiomemory.org/digital/collection/p16007coll72/id/5706/rec/>

More information & application materials

For application, you will need to complete:

- [OHRAB Grant Application Packet](#)
- [OHRAB Regrant Summary Page 2021](#)
- [OHRAB Regrant Budget Form](#)

Thank you!

Questions/comments?

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